KNOWSLEY



RECRUITMENT PACK

PART-TIME HOUSEKEEPER

LOCATION:

Crag Hall, Wildboarclough, Macclesfield, Cheshire, SK11 0BD

NOVEMBER 2026

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INTRODUCTION

Thank you for your interest in this role and working for Knowsley Estate at Crag Hall, we hope that this recruitment pack provides you with the information that you need to pursue your application. Please ensure that you read all parts of this document in order to complete your application as requested and tailored to the role and person specification.

This pack contains the following:

- About the Knowsley Estate
- Benefits of Working at Knowsley Estate
- Key Information about our recruitment process
- Equal Opportunities
- The Role
- The Person
- How to Apply

ABOUT THE KNOWSLEY ESTATE

Owned by The Earl and Countess of Derby, The Knowsley Estate is comprised of two operating entities. Firstly, Stanley Enterprise, the leisure arm of the business, focussing on outstanding quality of customer service and guest experience and home to two great Merseyside icons – Knowsley Hall (lovingly restored from Police offices over the last 25 years by The Earl and Countess of Derby) and Knowsley Safari (Founded in 1971 by 18th Earl, uncle of the current owner). The gardens created from scratch by Lady Derby and the Knowsley Parks & Gardens team. Stanley Enterprise is a legal partnership between Lord Derby & their older son Edward Stanley. Secondly, The Stanley Estate and Stud Company which operates the landed side of the business including farmland, residential properties and Stanley Grange Business Village. Further afield in Newmarket near Cambridge, is Stanley House Stud and which is where the family's 'Mare in a Million' Ouija Board lived.

The walled Park covers over 2500 acres and has been in the continual ownership of the Stanley Family since 1385 and from that time the history of the family has been closely intertwined with the history of the country. If you delve into the family's history, you'll discover that Lord Stanley was created the 1st Earl on the battlefield of Bosworth by Henry VII, the 14th Earl was Prime Minister three times, the 15th Earl was Foreign Secretary and the 17th Earl was Secretary of State for War during the First World War the ambassador to Paris. William Shakespeare and Edward Lear both worked and wrote at Knowsley.

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BENEFITS OF WORKING AT THE KNOWSLEY ESTATE

33 days' annual leave (inclusive of bank holidays), increasing with service
Access to a generous pension scheme
Complimentary tickets to Knowsley Safari
Free entry to affiliated zoo's and collections through BIAZA
Discounts on a range of products and services offered by the Estate
Investment from us into you and your role
Estate Summer BBQ and Christmas Tea Party colleague events
Health Cash Plan to cover costs such dental and optical amongst others
Employee Assistance Programme, counselling and support helpline to discuss any worries anonymously
PERKS online discount scheme
Thrive wellbeing app, full of tips and techniques to help you monitor and improve your health.
Cycle to Work scheme
Free car parking
Celebration of Service awards

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KEY INFORMATION ABOUT OUR RECRUITMENT PROCESS

Equal Opportunities

The Knowsley Estate is committed to equal opportunities in all aspects of recruitment and employment. We monitor job applicant information e.g. gender, age, ethnicity, nationality, disability, etc. in order to help evaluate and maintain good working practices and in accordance with legal obligations, particularly relating to equality and diversity and recruitment.

To assist us in our endeavour, you will find an equal opportunities monitoring form at the very end of this recruitment pack. Completing the form is voluntary though we would be grateful if you would answer the questions asked. The form will be detached from your application form when returned to us and any questions you answer will be used solely to monitor the diversity of The Knowsley Estate's recruitment with regards to Equal Opportunities. The information you provide will be treated in the strictest confidence, be stored securely in accordance with the Data Protection Act 1998 and separately from your application form and used solely to provide statistics for monitoring purposes This form does not form part of the selection process.

Shortlisting

Candidates should ensure they have read through The Role and The Person thoroughly and that they meet the criteria outlined for this role as a minimum before sending in their CV.

Due to the high volume of application we receive, we regret that we are only be able to contact those applicants who have been shortlisted to interview. If you have not heard from us within one month, please note that we have decided not to take your application any further at this time.

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THE ROLE

JOB TITLE	Part-time Housekeeper
CONTRACT TYPE	Permanent
WORKING HOURS	Your normal working hours are to be worked 5 out of 7 days, averaging 25 hours per week as well as any other hours that are reasonably required for the fulfilment of your duties. You may be expected to work bank holidays and weekends however, this may vary and it may be necessary for you to work outside of these hours.
SALARY	£13.50 per hour
REPORT TO	Head Housekeeper

The following job description has been designed to give a clear definition of the role but it is hoped that the employee will seek to develop the role to the best of his/her ability and that the role can and will be developed to make full use of his/her potential.

Purpose of the Role

To maintain high standards of cleanliness, presentation and guest readiness across two luxury holiday rental properties. The role will primarily focus on housekeeping, laundry management and supporting guest changeovers to ensure properties are prepared to an exceptional standard for arriving guests. The role is also intended to provide holiday and sickness cover when applicable.

Main Duties & Responsibilities

Housekeeping Duties

- Clean and prepare holiday accommodation to a consistently high standard.
- Service bedrooms, bathrooms, kitchens and communal areas.
- Dust, vacuum, mop and polish throughout the properties.
- Check for maintenance issues and report defects promptly.
- Ensure cleaning equipment and supplies are maintained and stored safely.

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Laundry Duties

- Operate commercial and domestic washing and drying equipment.
- Wash, dry, iron, fold and store bed linen, towels and cleaning cloths.
- Prepare laundry packs for guest arrivals.
- Monitor linen stock levels and advise when replacements are required.
- Assist in maintaining linen cupboards and laundry areas in a clean and organised condition.

Guest Changeovers

- Support changeover days by ensuring properties are cleaned and prepared within agreed timeframes.
- Make beds and prepare guest accommodation to presentation standards.
- Complete departure and arrival checks.
- Restock guest consumables, including toiletries, cleaning products and welcome items where required.
- Ensure all areas are guest-ready before check-in.

General Duties

- Work closely with other housekeeping colleagues and contractors.
- Follow health and safety procedures at all times.
- Undertake all training required as part of the duties of this role.
- Maintain confidentiality and professionalism when working on site.
- Assist with occasional deep cleaning projects.
- Support special events or busy periods as reasonably required.

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THE PERSON

Essential Skills and Experience

- Previous cleaning or housekeeping experience.
- High attention to detail.
- Good organisational skills.
- Ability to work independently and as part of a team.
- Reliable, trustworthy and flexible approach to work.
- Physically able to undertake housekeeping and laundry duties.

Desirable Skills and Experience

- Experience within holiday lets, hotels or hospitality.
- Experience of large-property housekeeping.
- Full UK driving licence.
- Knowledge of laundry care and linen management.

Personal Attributes

- The successful candidate will:
- Take pride in their work.
- Have a positive and proactive attitude.
- Be able to manage time effectively.
- Be flexible to meet the demands of guest changeovers.
- Demonstrate excellent standards of cleanliness and presentation.

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How to Apply

Please send your CV to recruitment@knowsley.com

At Knowsley Estate, we support sustainable practices, to support us in this, we ask that all applications are completed electronically and sent in by email. However, where email is unavailable, please post to: Human Resources, Knowsley Safari, Prescot, Merseyside, L34 4AN.

APPLICATION CLOSING DATE	Sunday 22 November 2026
INTERVIEW DATE	w/c 30 November 2026
START DATE	As soon as possible